



Tips for taking exams for your Penn State World Campus courses

## **Before your exam:**

- Plan ahead. At the beginning of the semester, add your exams to your calendar.
- Review your notes early and often—daily, if possible.
- Study in blocks of time rather than cramming in one day. Studying just 20 to 30 minutes a day can make a difference.
- Choose your time and space.
  Decide when and where you want to take the exam.
- Practice for the exam. Test yourself with flash cards, old quizzes, and study questions.
- Ask your instructor questions.

## **During your exam:**

- Take the exam when you can give it your full attention. Never multitask when taking an exam.
- Write down any facts you need to remember.
- Read the instructions carefully.
- Look over all the questions at the beginning of the exam, if possible.
- Answer the questions you know first.
- ✓ Save your work often.
- Be aware of the time. Try to allot time at the end of your exam to check your work.

If you'd like additional assistance with your Penn State World Campus courses, please contact the Academic Support team at <u>academicsupport@worldcampus.psu.edu</u>.