



# STARTING

## A STUDENT ORGANIZATION

Starting a student organization is a great way to meet and support other Penn State World Campus students who share a common interest or goal.

### 1. Get started

- Complete the online [Intent to Organize form](#).
- You will be contacted by a World Campus Student Affairs liaison who will assist you with establishing an interest group to begin recruiting.
- Review the [Information Packet for Student Organizations](#).



### 2. Begin recruiting

- Find at least 10 students who want to join your organization. More than half of them must be registered World Campus students; the rest can be from other Penn State campuses.
- Enlist a University staff or faculty member to serve as your adviser.

### 3. Take care of business

- Create a constitution to serve as the official documentation of your group's important information, including mission statement, procedures, membership eligibility, and meeting schedule. You'll find a sample constitution in the Information Packet for Student Organizations.
- Complete and submit the required forms located in the Information Packet for Student Organizations:
  - officer report form
  - adviser approval form



You must fill out these forms to become officially recognized by the University, which allows you to recruit members and access funding, training, and other University resources.

### 4. Complete the process

Once your organization has been officially recognized, you'll be scheduled to attend a New Student Organization Orientation. [Email the Student Affairs office](#) with any questions.

## Join an existing organization

Not ready to start a new organization? Student groups are always welcoming new members! [Browse the list of World Campus student groups](#) for details on joining an existing group.



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World Campus