



Supporting Our Transfer Students



PennState
World Campus

Where should my official transcripts be sent?

It is important that you send transcripts from ALL institutions (high school/GED and college) that you have attended. Official transcripts can be sent to:

*Undergraduate Admissions Office
The Pennsylvania State University
201 Shields Building
University Park, PA 16802*

Transcripts can also be sent electronically through Parchment, eScrip-Safe, or the National Student Clearinghouse directly to Penn State from the college/university where course work was attempted.

Will courses from my previous schools transfer to Penn State?

For a course to qualify for credit at Penn State, it must meet the following criteria:

- › must be from a regionally accredited school
- › grade earned must be a C or higher
- › must be equivalent to a Penn State course
- › must be useful in your program of study

How are transfer credits evaluated?

After you've accepted your offer of admission, transfer credit specialists review your transfer credits by looking at course titles and course descriptions, and using a database of courses previously reviewed by the program.

How will I know if my credits were transferred into Penn State?

When you are admitted, you will receive a Transfer Evaluation Letter from the Undergraduate Admissions Office. It is likely you will be asked

in the letter to submit multiple syllabi for your transfer courses to determine how they will transfer into Penn State. Syllabi should be sent to **crediteval@psu.edu** for further review. Syllabi are sent to the department for review. When decisions are made regarding the course work, this will be updated in your student center in LionPATH.

Can I send a course description instead of a syllabus for review?

A course description is a short summary of the main topics covered in a course. It typically does not cover enough key information for the academic department to make a decision regarding the substitution of a course. A syllabus includes information about the textbook used in the course, the grading scale, weekly assignments, and course objectives. If a syllabus is requested from you, a course description will not be accepted for review, because it lacks the detailed information about the course that is included in a syllabus.

How does an academic department or college decide if my course is transferable?

When the department reviews a transfer course, they are typically looking to see that the course content from the transfer course matches about 80% of a Penn State course.

Can I receive credit for military experience?

Active-duty military or veteran students are encouraged to submit Joint Services Transcripts and Defense Language Institute transcripts to the Undergraduate Admissions Office. Some courses of study are able to use more military credits than others.

Will international credits be evaluated?

In order for your international credits to be reviewed, a syllabus is typically required, and it must be in English. If the syllabi are not in English, some programs may require these syllabi to be translated by an official agency, such as World Education Services.

Will my financial aid transfer to Penn State from my previous school?

Financial aid does not directly transfer between colleges. If you have already completed the Free Application for Federal Student Aid (FAFSA), you will need to go back to the application and add our school code, which is 003329. Be sure to **resubmit** the application and not just save the correction.

Is there a maximum number of credits that I can transfer into Penn State?

You must earn a minimum number of credits from Penn State to earn your degree through Penn State World Campus:

- › To earn an associate degree, 18 of the last 30 credits that you take to earn your degree must be from Penn State.
- › To earn a bachelor's degree, 36 of the last 60 credits that you take to earn your degree must be from Penn State.



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